



BSP Business Internet Banking

Retrieve E-Receipt Guide

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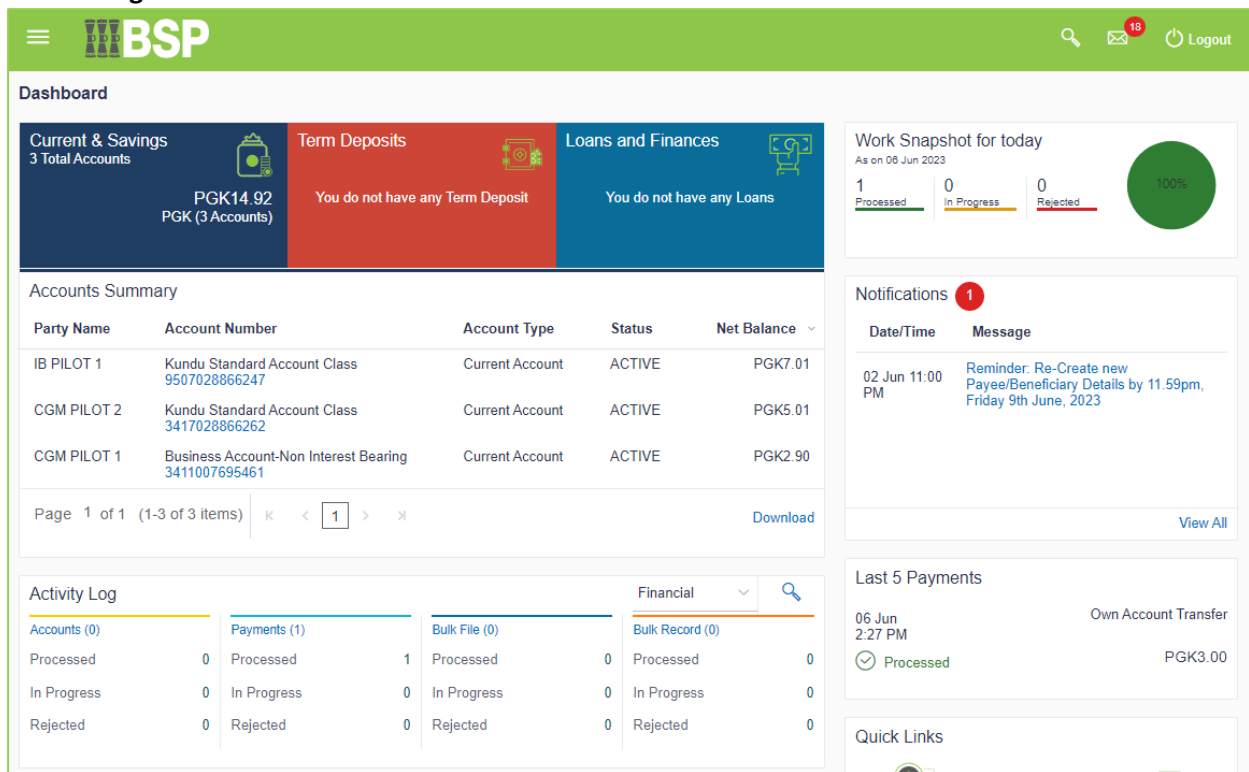
Introduction

E-receipts are generated for a transaction from the confirmation page and are electronic receipts. E-receipts are evidence of payment, demonstrating that a transaction or payment has been made in a bank account. As an alternative, e-receipts for all completed transactions can be generated from the transaction journey page on the dashboard.

If you forgot to download your e-receipt from the confirmation page, here are the steps to go back to retrieve the e-receipt.

Maker

1. Log into OBDX as a Maker.

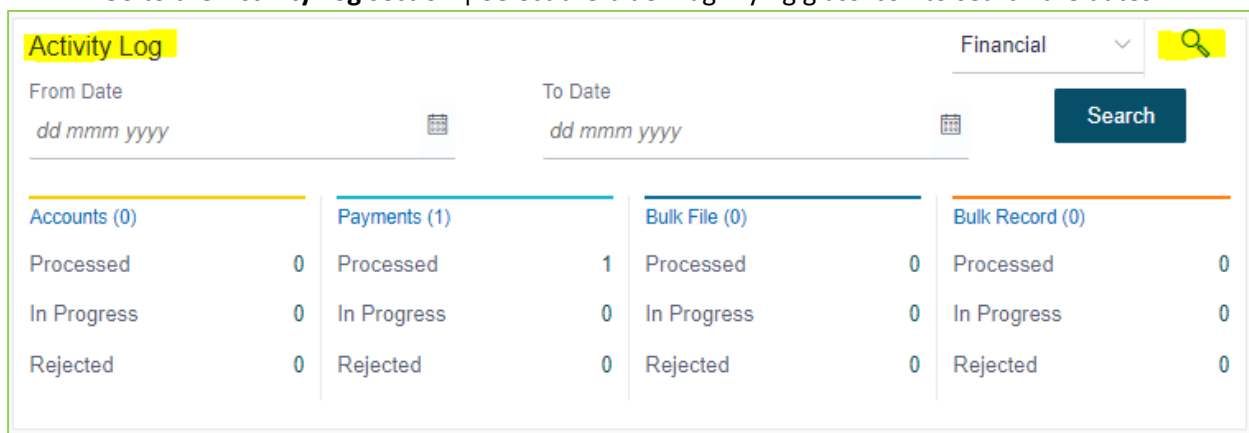


The screenshot shows the BSP Business Internet Banking dashboard. At the top, there is a navigation bar with the BSP logo, a search icon, a notification bell with '18' alerts, and a 'Logout' button. The main dashboard area is divided into several sections:

- Current & Savings:** 3 Total Accounts, PGK14.92 PGK (3 Accounts).
- Term Deposits:** You do not have any Term Deposit.
- Loans and Finances:** You do not have any Loans.
- Work Snapshot for today:** As on 06 Jun 2023. A progress bar shows 1 Processed, 0 In Progress, and 0 Rejected, with a 100% completion indicator.
- Accounts Summary:** A table listing accounts with columns for Party Name, Account Number, Account Type, Status, and Net Balance.

Party Name	Account Number	Account Type	Status	Net Balance
IB PILOT 1	Kundu Standard Account Class 9507028866247	Current Account	ACTIVE	PGK7.01
CGM PILOT 2	Kundu Standard Account Class 3417028866262	Current Account	ACTIVE	PGK5.01
CGM PILOT 1	Business Account-Non Interest Bearing 3411007695461	Current Account	ACTIVE	PGK2.90
- Notifications:** 1 notification: 02 Jun 11:00 PM, Reminder: Re-Create new Payee/Beneficiary Details by 11.59pm, Friday 9th June, 2023.
- Activity Log:** A table showing transaction counts for Accounts (0), Payments (1), Bulk File (0), and Bulk Record (0) across statuses: Processed, In Progress, and Rejected.
- Last 5 Payments:** 06 Jun 2:27 PM, Own Account Transfer, PGK3.00, Status: Processed.
- Quick Links:** A section for quick access to various services.

2. Go to the **Activity Log** section | Select the blue magnifying glass icon to search the dates



The screenshot shows the 'Activity Log' section. At the top, there is a search bar with 'From Date' and 'To Date' fields (format: dd mmm yyyy) and a 'Search' button. A dropdown menu is set to 'Financial'. Below the search bar is a table showing transaction counts for Accounts (0), Payments (1), Bulk File (0), and Bulk Record (0) across statuses: Processed, In Progress, and Rejected.

Accounts (0)	Payments (1)	Bulk File (0)	Bulk Record (0)
Processed 0	Processed 1	Processed 0	Processed 0
In Progress 0	In Progress 0	In Progress 0	In Progress 0
Rejected 0	Rejected 0	Rejected 0	Rejected 0

3. Select the **From Date** and the **To Date** | Select the **Search** button | The transaction is listed below. The date of the processed transaction should be within that date range | Select the reference number (highlighted) to open the details screen

Activity Log

From Date: 04 Jun 2023

To Date: 06 Jun 2023

[Search](#)

Financial

Accounts (0)		Payments (1)		Bulk File (0)		Bulk Record (0)	
Processed	0	Processed	1	Processed	0	Processed	0
In Progress	0	In Progress	0	In Progress	0	In Progress	0
Rejected	0	Rejected	0	Rejected	0	Rejected	0

Date	Description	From Account	Amount	Payee Account Details	Reference No	Stat
06 Jun 2:27 PM	Own Account Transfer	3417028866262	PGK3.00	SELF 3411007695461	0606B1EE5FD9	✔

Page 1 of 1 (1 of 1 items) | < 1 >

4. Select the **e-Receipt** (highlighted) at the top right to download the e-receipt.

Logout

Own Account Transfer

Self Transfer Details

Transfer To: 3411007695461

Transfer From: 3417028866262

Amount: PGK3.00

Transfer When: 06 Jun 2023

Note: Coins

Transaction Journey

Initiation

PAUL TINABAR
06 Jun 02:27 PM

Approval

MAUREEN GWAND
06 Jun 02:30 PM

ERIC BALARIA
06 Jun 02:29 PM
Approved

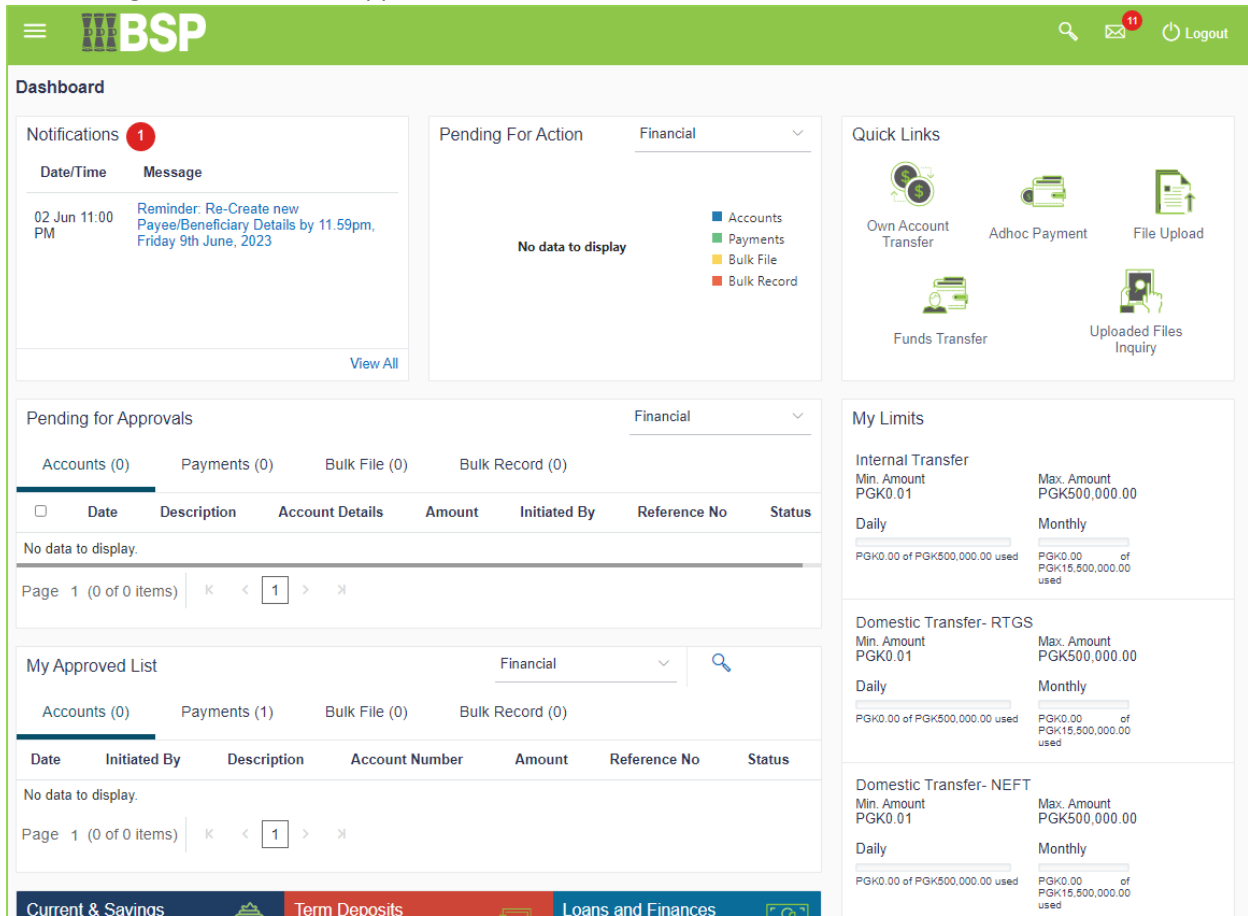
Completion

Processed
Reference No : 2315702052868000
06 Jun 02:30 PM

[Back](#)

Approver

1. Log into ODBX as an Approver.



Dashboard

Notifications 1

Date/Time	Message
02 Jun 11:00 PM	Reminder: Re-Create new Payee/Beneficiary Details by 11.59pm, Friday 9th June, 2023

[View All](#)

Pending For Action Financial

No data to display

- Accounts
- Payments
- Bulk File
- Bulk Record

Quick Links

- Own Account Transfer
- Adhoc Payment
- File Upload
- Funds Transfer
- Uploaded Files Inquiry

Pending for Approvals Financial

Accounts (0) Payments (0) Bulk File (0) Bulk Record (0)

Date	Description	Account Details	Amount	Initiated By	Reference No	Status
No data to display.						

Page 1 (0 of 0 items) | < 1 >

My Approved List Financial

Accounts (0) Payments (1) Bulk File (0) Bulk Record (0)

Date	Initiated By	Description	Account Number	Amount	Reference No	Status
No data to display.						

Page 1 (0 of 0 items) | < 1 >

My Limits

Internal Transfer

Min. Amount: PGK0.01 | Max. Amount: PGK500,000.00

Daily: PGK0.00 of PGK500,000.00 used | Monthly: PGK0.00 of PGK15,500,000.00 used

Domestic Transfer- RTGS

Min. Amount: PGK0.01 | Max. Amount: PGK500,000.00

Daily: PGK0.00 of PGK500,000.00 used | Monthly: PGK0.00 of PGK15,500,000.00 used

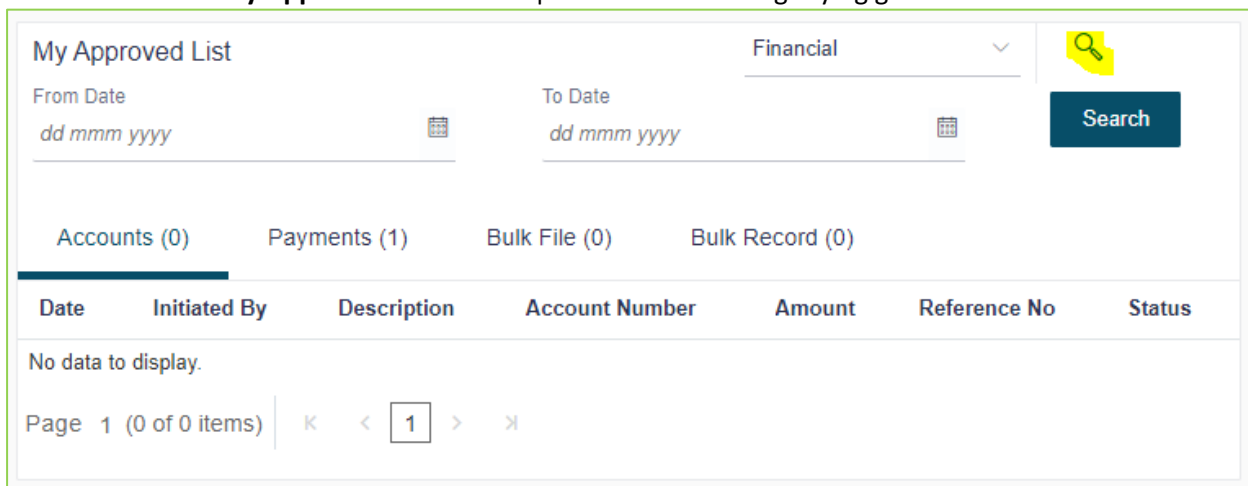
Domestic Transfer- NEFT

Min. Amount: PGK0.01 | Max. Amount: PGK500,000.00

Daily: PGK0.00 of PGK500,000.00 used | Monthly: PGK0.00 of PGK15,500,000.00 used

Current & Savings **Term Deposits** **Loans and Finances**

2. Go to the **My Approved List** section | Select the blue magnifying glass icon to search the dates



My Approved List Financial

From Date: dd mmm yyyy | To Date: dd mmm yyyy

[Search](#)

Accounts (0) Payments (1) Bulk File (0) Bulk Record (0)

Date	Initiated By	Description	Account Number	Amount	Reference No	Status
No data to display.						

Page 1 (0 of 0 items) | < 1 >

3. Select the **From Date** and the **To Date** | Select the **Search** button | The transaction is listed below. The date of the processed transaction should be within that date range | Select the reference number (highlighted) to open the details screen

My Approved List Financial ▼

From Date: 04 Jun 2023 To Date: 06 Jun 2023 Search

Accounts (0) **Payments (1)** Bulk File (0) Bulk Record (0)

Description	From Account	Amount	Payee Account Details	Reference No	Status
Own Account Transfer	3417028866262	PGK3.00	SELF 3411007695461	0606B1EE5FD9	✔ Processed

Page 1 of 1 (1 of 1 items) ⏪ < 1 > ⏩

5. Select the **e-Receipt** (highlighted) at the top right to download the e-Receipt.

☰ BSP
🔍 11 ⏻ Logout

Own Account Transfer

📄 e-Receipt

Self Transfer Details

Transfer To
3411007695461

Transfer From
3417028866262


Amount
PGK3.00

Transfer When
06 Jun 2023

Note
Coins


Transaction Journey

Initiation



PAUL TINABAR
06 Jun 02:27 PM


Approval



MAUREEN GWAND
06 Jun 02:30 PM

ERIC BALARIA
06 Jun 02:29 PM
✍️ Approved

Completion



Processed
Reference No : 2315702052868000
06 Jun 02:30 PM

Back